

## PRIVACY POLICY

Bananina Studio is responsible for collecting personal information according to the following privacy policy.

### Contact information

www.bananinastudio.com  
hello@bananinastudio.com

### Personal information that I collect

Bananina Studio collects personal information by making use of my services or by providing me the information yourself.

Below you will find the type of information I may collect:

- Name
- Address
- E-mail address
- Other personal information required to provide you services through my website, e-mail or social media
- Financial information

### Sensitive information

My website and/or services do not intent to collect information from website visitors under the age of 16 unless they have permission from a parent or guardian. However, I cannot check who is visiting my website. If you are convinced that I have collected personal information of an underaged person, please contact me through hello@bananinastudio.com, and I will remove the information immediately.

### Purpose of collecting personal information

Bananina Studio collects your personal information for the following purposes:

- Handling your payment
- Sending my newsletter
- To contact you in case it is necessary to deliver my services
- To deliver products to you

### How long I keep personal information

Bananina Studio does not collect personal information any longer than strictly necessary in order to achieve that for which the information was collected in the first place. For I use the following approach to collect and keep data:

- Contact: when you contact me by e-mail or social media, I keep this information max. 5 years to see whether you have contacted me previously, in order to better provide my services.
- Estimates & invoices: I collect you name, e-mail address and other data necessary to complete an estimate and/or invoice. I keep this information for 8 years to check whether you have requested one previously, but also because of regulatory administration requirements.
- Newsletter: when you sign up for my newsletter, I collect your name and e-mail address, which I use to send you the newsletters only. You can unsubscribe at any time through the newsletter or by sending me an e-mail. I will only keep this data as long as you are subscribed to the newsletter.

### Sharing information with third parties

Bananina Studio does not sell any of your data to third parties, unless it is necessary to implement my agreement with you or in case of legal requirements.

### Cookies

Bananina Studio only uses technical and functional cookies, and analytical cookies that do not infringe your privacy rights. A cookie is a small text file placed on your computer, tablet or smartphone the first time you visit the website. The cookies on this website are strictly necessary for the functioning of the website and your ease of use. They also make sure the website works according to your needs by remembering your preferences. It also allows me to optimize the website. If you no longer want cookies, you can turn them off in your browser settings or delete your browsing history.

### View, adjust or remove personal information

You have the right to view, adjust and remove your information. If you want to do so, please send an email to [hello@bananinastudio.com](mailto:hello@bananinastudio.com).